

Christ the Cornerstone Academy

9028 Westmore Road, San Diego, CA 92126
Phone (858) 566-1741 Fax (858) 566-1965



www.ctc-academy.org
info@ctc-academy.org

Dear Partner in Christian Education,

Welcome to Christ the Cornerstone Lutheran Church and Academy. We are looking forward to joining with you in the partnership we share. We take very seriously the joint responsibility to see to the growth of the whole child – academically, physically, socially, emotionally and spiritually. All five of these parts are important to us as we know they are to you.

We know that your children are very important to you. They are to us as well. We willingly take on this responsibility because we believe that our God has called us to do this. That is why the spiritual development of children is an important part of what we do every day. We want each and every child that is a part of our school to have an eternal relationship with Jesus Christ and to know that they are loved by Him.

Our school has been in existence for over 40 years now and during that time we have seen many families benefit greatly from this partnership. As we work together, we can see the development of families as together we help our children advance through their years here.

If any members of our school team can help you, please do not hesitate to ask. We will work together to make your families' time with us a tremendous growing experience.

In Christ's service,

Tom Meyer, Pastor

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A note about our Christian Day School:

Christ The Cornerstone Academy provides parents with a Christian educational program for their children. We exist as an alternate to the public-school system offering the one thing they cannot, by law, impart to their students. That one thing is a Christian perspective. Here, children are carefully guided in a solid core of academic subjects enhanced by our A-Beka Christian curriculum and increased by our new computer lab. We offer music classes, choirs, and physical education as well as after school-enrichment programs and athletics. Our small classes ensure that the needs of the individual student are being met. Our teachers are all graduates of college teacher education programs. They are sincere Christian people with a great love of children and a desire to share Christ with others. Their extra efforts make our classrooms "come alive" with color, joy and a spirit of caring.

Our school is owned and operated by Christ The Cornerstone Lutheran Church (Missouri Synod). We do not discriminate based on race, color, religion, national or ethnic origin. We currently enroll children from a wide variety of Christian churches. We strive to respect differences while stressing the common truth that we are saved through faith in Jesus Christ, the Son of God. God's blessings have been abundant since our beginning in 1975. This encouraging growth leads us to work even harder to bring a high-quality Christian program of education to children of the Mira Mesa/San Diego area.

For more information about our school and program you are invited to stop in or call for an appointment to tour our facilities. We would welcome the opportunity to explore how we might be able to serve you.

In the service of our Lord,

The Board of Christian Education

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Enrollment Application 2020-2021

DAY SCHOOL PRESCHOOL

Date of Application _____

Grade Entering _____

Age # of Days, Half or Full (Please Circle)

Re-Enrollment New Enrollment

2 Years 2H 2F 3H 3F 5H 5F

3 Years 2H 2F 3H 3F 5H 5F

Start Date _____

4 Years 5H 5F

STUDENT PROFILE

Last Name _____ First _____ Middle _____

Date of Birth _____ Place of Birth _____ Male Female

Student's Home Address _____ Phone # (____) _____

City _____ State _____ Zip _____

Parents Email Addresses _____

Last School Attended: _____

Address _____ City _____ State _____ Zip _____

Family Church Membership _____ Baptized: Yes No Date of Baptism _____

Church Denomination _____ Name of Church _____ Attendance: Regular Occasional Seldom

Race: (For statistical Purposes only) American Indian Asian African American Caucasian Hispanic Other _____

Special Educational Needs (reading, speech, etc.) _____

Physical Handicaps or Limitations (glasses/vision, hearing, etc.) _____

Doctor involved _____ Phone # _____

Emotional or Psychological Needs (past or present treatment) _____

Doctor involved _____ Phone # _____

Allergies, Asthma, Allergic Reactions, etc. _____

Medications _____

Doctor involved _____ Phone # _____

Has this student experienced any discipline/conduct problems, school suspension, grade retention, double promotion, etc.? Yes No

If yes, please explain _____

How did you hear about our school? _____

Office Use Only:

1. Reg Fee 3. MMX

2. STMT Chg 4. Email

Office Use Only: Active Duty

CTCC Member

Siblings Enrolled _____

PARENT/GUARDIAN PROFILES

Father/Legal Guardian

Last Name _____ First _____ Middle _____

Address _____ City _____ State _____ Zip _____

Home Phone # () _____ Business Phone # () _____ Cell # () _____

Email Address _____

Occupation _____ Employer _____

Employer's Address _____ City _____ State _____ Zip _____

Church Membership _____

Marital Status: Married [] Divorced [] Widowed [] Remarried [] Name of Church _____

Mother/Legal Guardian

Last Name _____ First _____ Middle _____

Address _____ City _____ State _____ Zip _____

Home Phone # () _____ Business Phone # () _____ Cell # () _____

Email Address _____

Occupation _____ Employer _____

Employer's Address _____ City _____ State _____ Zip _____

Church Membership _____

Marital Status: Married [] Divorced [] Widowed [] Remarried [] Name of Church _____

Step-Parent or Guardian (If applicable)

Last Name _____ First _____ Middle _____

Address _____ City _____ State _____ Zip _____

Home Phone # () _____ Business Phone # () _____ Cell # () _____

Email Address _____

Occupation _____ Employer _____

Employer's Address _____ City _____ State _____ Zip _____

Church Membership _____

Marital Status: Married [] Divorced [] Widowed [] Remarried [] Name of Church _____

Step-Parent or Guardian (If applicable)

Last Name _____ First _____ Middle _____

Address _____ City _____ State _____ Zip _____

Home Phone # () _____ Business Phone # () _____ Cell # () _____

Email Address _____

Occupation _____ Employer _____

Employer's Address _____ City _____ State _____ Zip _____

Church Membership _____

Marital Status: Married [] Divorced [] Widowed [] Remarried [] Name of Church _____

List all children in the home in order of birth:

- | | | | |
|----|-------|------------|-------|
| 1. | _____ | _____ | _____ |
| | Name | Birth date | Grade |
| 2. | _____ | _____ | _____ |
| | Name | Birth date | Grade |
| 3. | _____ | _____ | _____ |
| | Name | Birth date | Grade |

Signature of Parent/Guardian Date _____

Signature of Parent/Guardian

Submission of this application does not guarantee enrollment.

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2020-2021 Enrollment Contract

Parent/Guardians Name(s) _____

Please Print

Student's Name(s) _____ Grade/PS # of Days _____

It is understood that, upon acceptance by Christ the Cornerstone Academy of the student(s) named above, this contract shall constitute an agreement between the school and the undersigned upon the terms and conditions as set forth below.

I/We Understand and Agree to the following:

- 1. I/We understand that attendance cannot begin until this document is signed and all required health and information forms have been completed and accepted.**
2. The terms of the 2020-2021 Tuition and Fees as it applies to the child/children I am enrolling.
3. That other costs including food, field trips, daycare fees, special instructional classes and equipment fees are not included in the tuition.
4. Our entire family will carefully follow the rules and regulations of the school as printed in the Christ The Cornerstone Academy Parent-Student Handbook and I understand my child needs to be at school on time and ready to begin the school day.
5. I/We will sincerely and faithfully fulfill the responsibilities stated in the Parent Pledge.
6. That all accounts are expected to be current; any account in question may be reviewed before the Board of Christian Education and the Accounting Office.
7. That a returned check fee of \$40.00 will be assessed on any check returned by my bank for any reason.
- 8. A 30-day written notice and payment is required when withdrawing a student for any reason.**

This contract will terminate upon the withdrawal or dismissal of my/our child/children from the school and that I/we will be responsible for any incurred fees and tuition.

Signature of Parent/Guardian

Date

Signature of Parent/Guardian

Date

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Tuition and Fees: Academic Year 2020-2021

TK – 5th Grade

Annual Registration, Book & Technology Fee: \$385.00

Tuition: \$6,750.00/year (\$675.00/month for 10 months)

School Hours: 8:00 a.m. – 3:00 p.m. (8:00 a.m. – 12:00 p.m. on Half-days)

Daycare Hours: 7:00 a.m. – 7:30 a.m.
3:00 p.m. – 6:00 p.m. (12:00 p.m. – 6:00 p.m. on Half-days)

Daycare Fees: \$3.00 per half hour
\$1.00 per minute after 6:00 p.m.

Registration, Book & Technology Fee is an annual charge that serves as a non-refundable deposit to guarantee a position in class provided all other requirements for admission are met accordingly.

Annual Tuition is based on the Academic Calendar Year. Tuition will not be prorated for vacations, holidays or for any unforeseen circumstances.

Tuition payment is due on the 1st of each month beginning in September 2020 and ending in June 2021. Your account will be assessed a **Late Fee** of \$40.00 for payments received after the 5th of the month.

A **Returned Check Fee** of \$40.00 will be charged to your account if your bank returns your check unpaid.

A 30-day written notice is required when withdrawing a child for any reason. Payment is required for the 30 days following the date of notice.

The following **Tuition Discounts** are available to eligible students (*Only one discount will be given to each child*):

- ❖ Full Payment Discount
 - 4% Discount when annual tuition is paid in full by September 1, 2020
 - 2% Discount when annual tuition is paid in two (2) equal amounts by September 1, 2020 and again by February 1, 2021.
- ❖ Sibling Discount - 10% for the 2nd child and 15% for each additional sibling.
- ❖ Military Discount – Active Duty Military Personnel may receive a 5% discount on Annual Tuition

Receive a **referral credit** of \$100.00 when you refer a family to Christ the Cornerstone Academy. Your account will be credited upon enrollment.

Parent/Guardian's Signature

Date

Family Handbook
Acknowledgement of Receipt

Please complete this page and return it to the office as soon as possible.

Thank you.

Board of Christian Education

Christ the Cornerstone Academy

In order to help keep tuition as low as possible, I will do my best to support the Scrip program. Scrip are gift certificates for grocery stores, restaurants, gas stations, local retailers, etc. that act just like gift cards.

___ Yes ___ No

Comments _____

I will try to volunteer around 20 hours during the school year. ___ Yes ___ No

Comments _____

I/We give permission to take and use pictures, CD's, videos, or power points of my/our child for all school endorsed projects (classroom, yearbook, slide shows for graduation, etc.)

___ Yes ___ No

I/We give permission to take and use pictures for publicity purposes, including the CTCA web site.

___ Yes ___ No

I/We give permission to include my child's name with the pictures, CD's, videos, or power points of my/our child for all school endorsed projects and for publicity purposes.

___ Yes ___ No

I/We give permission to take and use my child's picture if they have any food or seasonal allergies/asthma to be posted in the office, their classroom, and in the lunch area.

___ Yes ___ No

**Except in the yearbook, names will not be included without permission.*

Comments _____

I/We understand the mandatory Child Abuse Reporting.

I/We have read and understand the California Child Care Health Program Illness Policy.

I/We have read and understand the Parent's Pledge and will follow through on my responsibilities.

I/We have read the Parent Handbook and understand its contents as evidenced by my/our signature below. I/We understand that this acknowledgement is a required part of the enrollment application.

Parent/Guardian's Signature

Date

Parent/Guardian's Signature

Date

For K-5 Students:

I/We have read, understand and shared the Parent-Student Handbook with my parent's and I/we will follow CTCA's rules and regulations.

Student's Signature

Grade

Date

Student's Signature

Grade

Date

Student's Signature

Grade

Date

CONSENT TO RELEASE PHOTO/IMAGE

CHRIST THE CORNERSTONE ACADEMY

Dear Parent,

During the school year, your child's image/photograph or work may be included in the classroom or in a school project that could be used in any of the following ways:

- ✓ As a demonstration project or activity in education workshops/classes/conferences
- ✓ As a sample project/activity on CD's created by Christ the Cornerstone Academy for use in classrooms and school-related events
- ✓ Posted on the CTCA web site (ctc-academy.org) or on CTCA social media
- ✓ Submitted as samples to program publishers or as contest entries
- ✓ Videotaped as part of a student project or during school-related programs and events

We never include names when using your child's photo, except for in the school yearbook. There is no monetary compensation for the use of these photos. Please sign this release form and return to your child's teacher. Your permission grants us approval to publicize without prior notification and remains in effect until revoked. Thank you!

Release Form

I DO _____ I DO NOT _____ give permission for _____ 's photo or work to be used by their teacher in the classroom.

I DO _____ I DO NOT _____ give permission for _____ 's photo or work to be used on the school website, social media, and printed marketing materials.

Student's names are never included on any of these materials.

I DO _____ I DO NOT _____ give permission for _____ 's photo or work to be used in the school yearbook and in a password-protected online photo album accessible ONLY to CTCA parents and teachers (ex. SmugMug, Shutterfly).

I understand that, as a parent, I have the right to revoke permission at any time.

Please print clearly

Parent/Guardian Name _____

Parent/Guardian Signature _____ Date _____

Please return this form to your child's teacher or to the Main Office.