



Christ the Cornerstone Academy

SAFE REOPENING PLAN

Update

In response to

COVID-19

January 29, 2021

INTRODUCTION:

Christ the Cornerstone Academy and Preschool has created this document in order to help with the reopening of our school for the Fall 2020-2021. We understand that no one can guarantee 100% protection from contracting COVID-19, but we can all do our part in minimizing those risks and the spread of the disease. The goal of this document is to create an environment where employees, students, and families feel safe to return to school while following all the protocols from the Center for Disease Control (CDC), the California Department of Public Health (CDPH), the San Diego County Department of Health and Human Services (HHS) and the California Department of Education (CDE). Updates will be made to this document when new information comes out.

The CDC has school-focused guidelines on their website:

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-schools.html>

The HHS has information on COVID-19 here: <https://www.sandiegocounty.gov/hhs/>

The American Association of Pediatrics has their guidance here:

<https://services.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/clinical-guidance/covid-19-planning-considerations-return-to-in-person-education-in-schools/>

Please take time in looking through the above websites and reading this document to see how school will be looking for the coming up school year. Also take the time to discuss it with your children so that they are aware of all the changes that they will see when they come back to school.

SECTION 1: SAFETY OF STAFF, STUDENTS AND VISITORS

Expectation of Students:

1. Students in TK and above will be required to wear face coverings
2. Students in Preschool are not required to wear a face covering but will be highly recommended.
3. The facial coverings will be removed when the students are eating, but kept on at all other times.
4. Students will provide their own face coverings, but CTCA will provide a face covering if the student forgets theirs.
5. Students will wash their hands often, in the sinks in the classrooms or in the bathroom. Or may use hand sanitizer if soap and water are not available.
6. Students will each have their own plastic barrier on their desk that they can carry between classes.

Expectations of Staff:

1. Staff will wear face coverings at all times in accordance with the CDPH guidelines.
2. Classrooms will have plastic barriers for each student's desk and one for each teacher's desk.
3. Staff will physically distance themselves when on the playground or in the lunch area.
4. Staff will be provided with face masks as well as gloves to use when necessary per CDC guidelines.
5. Staff meetings and any professional development will take place where social distancing can occur or will use remote platforms.

PROMOTING HEALTHY AND SAFE HYGIENE PRACTICES

1. We will practice and promote proper hand washing techniques with staff and students. Avoid touching one's eyes, nose and mouth and coughing into one's elbow or tissue and then throwing the tissue away.
2. Children will bring lunch, or order from San Diego Catering Company. Lunch will be served in the lunch area with physical distancing with each student, separating grades within the lunch area.
3. Each student will have their own classroom supplies i.e. pens, pencils, markers and crayons. There will not be community crayons or other items to share with all the students.

4. For celebrations like birthdays, students may bring in items but they need to be individually wrapped and they will be distributed by the teachers with using the proper PPE equipment.
5. We will be using the no touch trash cans in the classrooms.
6. CTCA will provide PPE to staff or students who may need PPE.

INTENSIFY CLEANING, DISINFECTION, AND VENTILATION

1. All water fountains will be disabled and students will bring their own water bottle and can be filled up at school.
2. Staff will clean and disinfect high touch areas on a constant basis: i.e. light switches, door handles, tables, and chairs.
3. Bathrooms will be disinfected on a regular basis throughout the day.
4. The Play Structure will be sprayed between uses with a bleach water combination and allowed to dry between uses.
5. Staff will assure proper ventilation during cleaning and disinfecting and provide as much fresh air as possible.

IMPLEMENTING DISTANCING

1. CTCA will implement safe distancing whenever possible.
2. Students will be six feet apart in the classrooms as much as possible
3. Desks will be set up so they are all facing the same direction and will have plastic barriers for each student and each teacher.
4. Social distance will be kept when entering campus while checking in.
5. Before care will happen on the playground and the students will maintain distance as much as possible.

6. Extracurricular activities will still take place while following guidelines as put out by the CDC.
7. Chapel is a very important part of the learning here at CTCA and will continue in the classrooms starting 1/19/21.
8. The chapel speakers will stand more than 6 feet from the students.
9. Students shall remain in small groups and consistent as possible. CTCA will keep the same staff and students to the greatest extent possible.
10. Recess will be staggered and the playground equipment will be sanitized between each group.

HEALTH SCREENING TO ENTER CAMPUS

SYMPTOMS ASSOCIATED WITH COVID-19

- A. Fever defined as 100.4 degrees Fahrenheit or higher
- B. Cough
- C. Shortness of breath
- D. Chills
- E. Fatigue
- F. Repeated shaking with chills
- G. Muscle or body aches
- H. Headache
- I. Sore throat
- J. New loss of taste or smell
- K. Congestion or runny nose
- L. Nausea
- M. Vomiting
- N. Diarrhea

This list is not all inclusive and will be updated when informed by the CDC or CDPH lists any other symptoms.

1. All persons who are sick or who have recently had close contact with a person with COVID-19 are encouraged to stay home.

2. All persons will be screened prior to entering campus, and anyone who does not pass the screening will be asked to leave campus.
3. Any person who develops any COVID-19 symptoms while on campus will be asked to go home and if it is a student, they will be brought to a separate room and the parents called immediately.
4. All persons will have their temperature taken with a no-touch thermometer prior to entering campus.
5. CTCA will ask if the person is experiencing any of the COVID-19 symptoms within the last 24 hours.
6. CTCA will ask if they have had any contact with a positive COVID-19 case within the last 24 hours.
7. Students must enter through the Red Front door, the Main Office door, in order to get screened prior to coming on campus.

TRAIN ALL STAFF AND EDUCATE FAMILIES

To keep all families, staff and students safe, it is important that all CTCA families understand the policies and procedures that have been put in place. Training will be provided for all staff members.

PLAN FOR WHEN A STAFF MEMBER, CHILD OR VISITOR BECOMES SICK

- A. Any person who is showing signs of COVID-19, will be required to wear a face covering and wait in an isolation area (The Founders Room) and wait there until they can be transported home or to a health care facility, as soon as possible.

- B. For non-COVID illness, please refer to the handbook for the proper procedures to return to school.

- C. For COVID-19 cases:
 - 1. CTCA will notify local health officials, staff and all families immediately of any positive cases of COVID-19 while maintaining confidentiality as required by state and federal laws.
 - 2. All areas used by the sick person will be closed off for 24 hours prior to cleaning and disinfection of the room, if possible.
 - 3. Any sick staff members or students may not return until they have met CDC criteria to discontinue home isolation, including 3 days with no fever without medication, and symptoms have improved and 10 days from when symptoms first appeared.

 - 4. Students and staff will need to provide a doctor's note of clearance prior to returning.

 - 5. Students will have access to instructional material while out of class.

MAINTAIN HEALTHY OPERATIONS

- CTCA administration will be responsible for responding to COVID-19 concerns. They will monitor staff absenteeism and have a roster of trained back up staff. They will keep documentation and tracking of exposure in order to notify health officials, staff and families in a prompt and reasonable manner.
- CTCA will maintain communication systems via email that allow staff and families to self-report symptoms and receive prompt notifications of exposures, closures while maintaining confidentiality.

- CTCA will support students who are at higher risk by providing virtual learning or independent study.

COMMUNICATION METHOD

CTCA will keep staff and students updated on the most up-to-date information through Mailchimp. CTCA will send out email blasts when any significant changes have been made.